HOMEOWNERS ASSOCIATION, INC.

Board of Directors Budget Meeting Minutes

October 10, 2023 at 6:00 PM Zoom

Call to Order – Certifying of Quorum

The meeting was called to order at 6:00 PM. Board members Karen Bickford, Linda Constant, Cynthia Cook and Terri Taylor were in attendance. It was determined that a quorum was established. Jennifer Conti represented McNeil Management.

Approval of Minutes: The Board waived the reading of the previous meeting minutes.

On Motion: Duly made by Terri Taylor, second by Karen Bickford and carried unanimously. **Resolve:** To approve the meeting minutes as presented.

2024 Budget: Board reviewed the 2024 Proposed Budget/Assessment.

On Motion: Duly made by Linda Constant, second by Terri Taylor and carried unanimously. **Resolve:** To approve the 2024 Budget with the annual assessment at \$520.

Mulch Proposals: Board reviewed the proposals presented to them by EZ Mulch and Sharpe Scapes Landscape to install mulch at the entrances of the community. Sharpe Scapes Landscape recommended changes for plant at flowers along with the mulch install. Board opted not to address flower/plant change at the entrances.

On Motion: Duly made by Linda Constant, second by Karen Bickford and carried unanimously. Resolve: To accept the proposal from EZ Mulch for \$1,210.00 to install Pine Bark Mulch at the community entrances.

2024 Meeting Schedule: Board reviewed the 2024 meeting schedule and confirmed they will continue to meet via Zoom with the annual meeting being in person at the Brandon Library.

Adjournment

The meeting was adjourned at 6:40PM.

<u>Approved by Board of Directors</u> Prepared by Manager on Behalf of the Board